**HCIR Fall Meeting**

**Friday, September 29, 2023**

**9am-11pm**

**Zoom Link:** [https://cod.zoom.us/j/83142330516](https://nam02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcod.zoom.us%2Fj%2F83142330516&data=05%7C01%7Clmclemm%40ilstu.edu%7C34070823e9ad4543da7f08dbbc7ef102%7C085f983a0b694270b71d10695076bafe%7C1%7C0%7C638311025666370762%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=XPUwN9iSI2l2983LaCAhfEOo7sysfpUkPbo99M4LEe8%3D&reserved=0)

1. **Attendees**

Linda Clemmons (ISU), Lisa Higgins (College of DuPage), Mary Kate Turek (DePaul University), Jyotsna Kapur (SIUC), Jen O’Connor (Heartland Community College), Alicea Toso (Moraine Valley Community College), Ray Kowalczyk (ICC), Sara Schmidt (EIU), Elizabeth Donoghue (SIUC), Brady Jones (University of St. Francis), Lorette Oden (WIU), Nichole DeWall (McKendree University), Alicia Tomasian (Harper College), Jennifer Buntin (Lewis University), David Rhea (Governors State University), John Garcia (Harper College), Ralph Keen (UIC), Paul Small (Eureka College), John Hageman (Northeastern Illinois University)

1. **Brief Introductions**

Everyone introduced themselves, their colleges/universities, and the size of their programs. Some talked about the challenges/opportunities facing their programs.

1. **Approval of Minutes, Spring 2023**

Motion to approve: Ralph Keen

Seconded: John Garcia

Comments/corrections: None

Passed unanimously.

1. **Report by HCIR Treasurer Ray Kowalczyk**

|  |  |  |
| --- | --- | --- |
| **Honors Council of the Illinois Region** |  |  |
| **Treasurer's Report** |  |  |  |
| **8/31/2023** |  |  |  |
|  |  |  |  |
|  | **Current** |  | **YTD** |
| **Beginning Cash Balance** |  **$ 6,690.78**  |  |  **$ 6,187.59**  |
|  |  |  |  |
| Income: |  |  |  |
| Dues Revenue |  |  |  345.00  |
| Symposium Fees |  |  |  310.00  |
|  |  |  |  |
| **Total Income** |  **$ -**  |  |  **$ 655.00**  |
|  |  |  |  |
| Expenses: |  |  |  |
| Student Awards |  2,797.00  |  |  2,922.00  |
| Check Printing |  |  |  26.81  |
| Service Fees |  9.00  |  |  9.00  |
|  |  |  |  |
| **Total Expenses** |  **$ 2,806.00**  |  |  **$ 2,957.81**  |
|  |  |  |  |
| **Ending Cash Balance** |  **$ 3,884.78**  |  |  **$ 3,884.78**  |

**Membership fees:**

Ray Kowalczyk: If paid in 2022/23, don’t need to pay in 2023/24. The form needs to be clarified to mention fees need to go ***by academic year***

David Rhea: changing to the academic year would require a by-laws change; need a 20-day advance proposal in writing

This issue will be revisited at the next meeting.

There is a separate fee for the HCIR Conference: $50

Motion to approve treasurers report: Lisa Higgins

Second: Jyotsna Kapur

Passed unanimously.

1. **Report by HCIR Grants Manager**

***Margaret Messer Student Research Grant***

 ***(Submitted by Marc Klingshirn - University of Illinois Springfield – Grant Officer)***

**Spring 2023:**

* Five applications received. (All from 4-year institutions.)
* Amount requested (from all applications): $3123.59.
* Amount awarded: $2173.60.
* Amount claimed: $1750. (One student declined their award.)
* Three grants full funded, one partially funded, and one not funded.
* No professional development grant requests received.

**Fall 2023:**

* Student Research Grant due October 6, 2023
* Professional Development Grant due May 1st, 2024, for activities occurring during current AY. (One currently received.)

**Questions/Comments related to the grant**

Student Research Grant: supports costs related to student research projects

Professional Development Grant: to help support attendance at the NCHC Conference or NCHC workshops

For funding: student grants receive the first priority; professional development grants funded after student grants fully funded

1. **Information about the Spring HCIR Student Symposium at SIUC, Feb. 2024**

**Governors State University will host the spring 2025 symposium**

**Report on Planning from SIUC**

Hosted by SIUC Saturday, February 24, 2024, 8-3:30

Friday arrival dinner and fun activities; looking into some sites for student tours

December 8 submission for panels/presentations/proposals due

Will be hosted in the library

Will have information available at NCHC

Will host light breakfast and lunch on Saturday

Will have a block of rooms at a hotel reserved: Home to Suites

**Questions/Discussion**

Suggestion to add in performance category; SUIC hosts were receptive to adding this to the program

Discussion over whether there should be a theme; some worries that the theme could be limiting. Hosts assured that the theme would not be limiting

Discussion of the deadline for submissions: Is December 8 too early for a deadline for submitting proposals? Several agreed: very busy time for students in terms of final exams and end of the semester work. Hosts said could move to early January-late January. Last year’s final deadline was February 15. Several commented that as late as they can make it is better. They will work with the date and let everyone know what they decide.

How soon will it be advertised? In process—flier and website should be ready by early October

Will there be an application or process for awards? Best panel/papers? For the past two years: students had to submit an extra paper with a bibliography if they wanted to be submitted for an award. Faculty ranked projects and chose in advance who would receive an award.

It is possible to take the train from Chicago to Carbondale? Yes. 15-minute walk to campus from hotel

1. **Planning for the NCHC Conference in Chicago**

The following members plan to attend the NCHC Conference:

David Rhea

Raymond Kowalczyk

John Garcia

Maggie McKinley

Elizabeth Donoghue

Jennifer Tello Buntin

Alicia Tomasian

Lisa Higgins

Mary Kate Turek

Jyotsna Kapur

Brady Jones

Sara Schmidt

Several of our colleagues will be presenting at the conference

HCIR will send out a notice to those attending to hopefully find a time to meet in Chicago

1. **Nominations for President and Vice President**

**President**

Lisa Higgins Nominated David Rhea

Seconded: Alicia Tomasian

Platform: he would like to address issues and concerns of directors

Mentor new leaders

Unanimously elected.

Issue brought up by David Rhea: if we follow the by-laws his term would end in six months. He would be able to serve for one year, but this would need a suspension of the by-laws

David Rhea made a motion to suspend the by-laws so the ascension of president-elect David Rhea to President can take place upon election and extend through the end of a full-year term in 2024-2025 (Spring Symposium 2025). This would allow him to become President now and serve until spring 2025 symposium.

Alicia Tomasian: Seconded

Unanimously passed.

**Vice President**

Sara Schmidt: If no one else is interested in the VP role, and the by-laws are suspended, I would be willing to step up. I do not think I would be ready to serve as president until 2/25, however. So, without the suspension I would not run.

The issue of Vice President will be revisited at the spring symposium

1. **Open Discussion: What's on Your Minds?**

**Dual Credit/AP and Honors Enrollment**

Alicia Tomasian: Honors Gen Ed classes threated by dual enrollment (ENG 101, Speech 101 for example)

Alicea Toso and Nichole DeWall agreed

Discussion of how to schedule classes with dual credit and AP credit

Lisa Higgins: turn into an opportunity—take dual credit students on tours of campus and promote Honors.

Ralph Keen: at UIC we have fixed requirements of HON courses, so external credit doesn't affect the # of seats per semester. the bigger problem is making sure there are enough courses/sections

**NCHC evaluation of COD**

Lisa Higgins: two people from NCHC visited COD and provided a very detailed report. Gave suggestions for language to use to receive more support for their program. Feedback was very useful.

This is a very detailed process that is useful, but takes a lot of time